



## MINUTES

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**of the council meeting held on Friday, 2<sup>nd</sup> February 2018, 10.00 am  
Radisson Blu Hotel Zurich Airport, Flughafenstrasse 80, 8058 Zürich**

<b>Chair:</b>	Mikael Kinnmark	SE
<b>Present:</b>	Heinz Aeschlimann	CH
	Tony De Jonghe	BE
	Rafael Greño	ES
	André Hempel	CH
	Ying Liu	CHN
	Peter Rode	DE
	Fei Shang	CHN
	Paul Steenmans	BE
	Hans Veerman	NL
	Min Wang	CHN
<b>Secretary:</b>	Jürg Depierraz (minutes)	CH
<b>Apologies received from:</b>	Maël Buannic	FR
	Yadong Cao	CHN
	Philipp Felsinger	AT
	Carlo Giavarini	IT
	Malcolm Grinstead	GB
	Zengheng Hao	CHN
	Vladimir Kalinin	RU
	Maria Kalinina	RU
	David Maginnis	GB
	Hendrik Marossow	DE
	Jean-Michel Philippe	FR
	Vitaly Prikladovsky	UA
	Stefano Ravaioli	IT
	Hans Samuelsson	SE
	Hua Zhang	CHN

## A G E N D A

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4. IMAA annual meeting 2017 in Stockholm (SE) – final closure of balance
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  - c) Congress of the Russian Mastic Asphalt Association in spring 2018
  - d) EUROBITUME & EURASPHALT Event of 14<sup>th</sup> and 15<sup>th</sup> June 2018
  - e) EUROBITUME & EURASPHALT Congress from 12<sup>th</sup> to 14<sup>th</sup> May 2020
9. Number of members / Mutations / Exclusions / Member marketing
  - a) Exclusion of Chongqing Pofun Transportation Technology Co., Ltd.
  - b) Japan
  - c) France
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10. Dates 2019
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  - a) State certificates for execution quality

### 1. Welcome / Approval of the agenda

The IMAA president M. Kinnmark welcomes those present and passes on the apologies received, notably by friends from France, Russia, England and Austria. He expresses his thanks to IMAA past-president H. Veerman and IMAA secretary J. Depierraz for yesterday's introduction to the office. He said it is a great honour for him taking over the presidency of the IMAA. The president asks if there are any additions to the agenda.

<p><u>Those present approve</u> the agenda unanimously.</p>
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## 2. Minutes of the meeting of 21<sup>st</sup> September 2017

J. Depierraz detected two minor corrections: Firstly, with regard to agenda item 1 'Welcome / Approval of the agenda', Vitaly Prikladovsky from Ukraine is addressed also with a special welcome since his participation at the council meeting in Stockholm was also his first ever attendance at an IMAA meeting. Secondly, a translation mistake in the English version of agenda item 6 'Elections' has to be corrected: the minutes state that this is the sixth term of office for president H. Veerman. Instead, it should be noted that this is the sixth year of presidency for H. Veerman.

The members present noted and approved the comments.

Those present approve the minutes of the meeting of the 21<sup>st</sup> September 2017 unanimously.

## 3. Annual accounts 2017 and balance per 31<sup>st</sup> December 2017

J. Depierraz provides the members present with the 2017 annual accounts and the balance sheet of the IMAA as per 31. December 2017. The financial year closes with a profit of CHF 5'029.44, which is equivalent to Euro 4'572.26. He underlines two extraordinary expenses: Firstly, the item 'annual meeting' did not conclude as budgeted since the IMAA had to pay out two speakers in 2017 (Prof. Dr. Kurt Schellenberg and Dr. Christian Angst). The payments include fees, costs and expenses, accommodation costs and participation fees. Moreover, due to the delayed delivery of certain papers, several translations had to be commissioned to external agencies. Secondly, the secretary points out that the strengthening of the Euro by the end of the year under review led to the realisation of exchange rate gains. Lastly, the secretary draws the attention to the fact that the present annual accounts will have to be corrected by Euro 520, since the IMAA is yet to pay the participation fee of Dr. Christian Angst to the Swedish organiser. Overall, the outcome concludes positively.

T. De Johnghe enquires about the criteria, according to which fees, costs and expenses for speakers at symposiums are carried by the IMAA. J. Depierraz explains that this is exclusively the case for speakers who are determined by the IMAA council and who do not occupy an according position in a country association.

P. Steenmans asks if the rule, which states that profits and losses resulting from congresses are split at the ratio of 50:50 between the IMAA and the organising country, is still in effect. Furthermore, he asks about the understanding of the revenue item 'Sponsoring'. J. Depierraz points out that the aforementioned rule is still in effect and that purpose of the revenue item 'Sponsoring' is to cover all sorts of external earnings. However, the IMAA was unfortunately not able to generate such sponsoring contributions during the past few years.

The members present noted and approved the comments.

The members present noted and approved the annual accounts, corrected by Euro 520, for 2017.

#### 4. IMAA annual meeting 2017 in Stockholm (SE) – final closure of balance

IGV-President M. Kinnmark states that the 2017 congress in Stockholm currently concludes with a loss of Euro 700.00, whereby it should be noted that numerous participants are yet to pay their participation fee. As soon as these subsequent payments are settled, the congress will conclude with a profit of approximately Euro 2800. After a brief discussion the following resolution was adopted:

In the worst case, the IMAA will have to accept a deficit guarantee of Euro 350 and will at best receive a profit participation of Euro 1400.

#### 5. IMAA annual meeting 2018 in Chongqing (CHN)

##### a) *Program in general*

S. Fei presents the general program to the members present. After a debate, the following cornerstones can be fixed:

The registration papers / announcement of the 2018 congress in Chongqing will be made in **Euro**, not US-Dollar.

The registration papers / announcement will be divided in order to allow participants to register separately for the event in Chongqing (18<sup>th</sup> and 19<sup>th</sup> October 2018) and the event in Zhuhai and Hong Kong (20<sup>th</sup> to 22<sup>nd</sup> October 2018).

All European participants require a '**Multiple Entry Visa**' for repeated entries to China. In order to obtain this visa, all participants will have to provide the Chinese organiser with their personal details. The email-address for the transmission of the passenger information will be announced later. The Chinese organiser will then prepare a separate invitation letter for each participant. Afterwards, participants will have to submit this invitation letter along with the visa application to their national Chinese embassy.

A free **shuttle service** from the airport Chongqing will be arranged by the Chinese organiser. Those who wish to make use of the shuttle service are kindly asked to pass their names, flight numbers and number of people on to the Chinese organiser.

H. Aeschlimann will arrange the program from 20<sup>th</sup> to 22<sup>nd</sup> October 2018. It will roughly consist of the following events:

- Saturday, 20<sup>th</sup> October: Transfer from Chongqing to Zhuhai
- Sunday, 21<sup>st</sup> October: Bridge visit in Zhuhai / HZM
- Monday, 22<sup>nd</sup> October: Bridge visit in Hong Kong.

**b) Meeting costs / Fees hotel rooms**

Hotel Rooms in Chongqing cost 55 dollars per night, breakfast and Wi-Fi included.

Attendance fee for participants will vary between Euro 400 – 450, for the ladies program between Euro 250 – 300.

The definitive pricing will be set as soon as the amount of required translators is fixed.

A form will be provided in order to book the hotel rooms. Participants will have to send the completed form to an email-address which will be announced later. Hotel rooms will have to be paid in cash or by credit card on-site. Deadline for reservation of the hotel rooms is **31<sup>st</sup> August 2018**.

Deadline for the submission of the personal details for the invitation letters is **31<sup>st</sup> July 2018**.

**c) Definitive selection of the main theme and the presentation themes**

The IMAA-council selects 'bridge waterproofing' as the main topic of the 2018 congress.

The congress program including details: See separate PDF file forming an integral part of these minutes.

**d) Hiring of speakers**

S. Fei respectively the Chinese organiser are responsible for the engagement of seven Chinese speakers as well as the three opening speakers.

J. Depierraz respectively the IMAA are responsible for the engagement of five European speakers.

J. Depierraz will kindly ask the European speakers to give their permission to the Chinese mastic asphalt association to publish their lectures in China.

All lectures and PowerPoint-Presentations for the congress in Chongqing will be issued exclusively in English.

The deadline for the submission of the papers and the PowerPoint Presentations in English is **31<sup>st</sup> August 2018**.

**e) Hiring of interpreters (DE-EN-CHN)**

J. Depierraz will contact Brigitte Marcolla as soon as possible and figure out the definite amount of translators required for the congress.

It is currently known that – out of seven Chinese speakers – six will speak in Chinese and one in English, while four out of five European Speakers will speak in German and one in English.

J. Depierraz will then carry out the engagement of the translators and include the costs incurred into the participation fees.

**f) Delivery email addresses of the member firms to the IMAA**

All countries member federations are kindly invited to send the email-addresses of their members to the IMAA secretary. Thus, the IMAA secretary will be able to send the registration information of the 2018 IMAA congress in Chongqing to all companies in each member state.

## 6. Health and safety

### a) *Feedback EUROBITUME concerning Chapter I*

P. Steenmans reports that M. Southern from EUROBITUME critically assessed Chapter I of the IMAA and subsequently sent his remarks to the IMAA secretary. P. Steenmans underlines that the feedback of EUROBITUME is to be understood as proposal. Hence, the IMAA is not bound to adapt all suggestions.

The members present noted and approved the comments.

### b) *Meeting IMAA / EUROBITUME on 21<sup>st</sup> February 2018*

The president of the IMAA Health & Work Safety Group, P. Steenmans, informs the IMAA-council about an upcoming meeting in February 2018 with representatives of EUROBITUME in Brussels.

The members present noted and approved the comments.

## 7. Technics

### a) *Europe-wide recognised test method penetration depth mastic asphalt*

The slides presented form an integral form of these minutes.

As for now, only Germany, Belgium, Sweden and Switzerland will participate in the European-wide ring analysis.

All other IMAA members are kindly asked to reconsider a participation in their respective country member federations and give feedback to the IMAA secretary not later than **end of March 2018**.

### b) *Europe-wide harmonised (production of) test specimens*

See agenda item 7 a).

### c) *Fixation date of the IMAA mastic asphalt inquiry 2018*

H. Aeschlimann respectively the IMAA will sent the questionnaires in the first half of 2018 to all country member federations of the IMAA.

## 8. Communication

### a) *New design website [www.mastic-asphalt.eu](http://www.mastic-asphalt.eu) – information*

J. Depierraz provides information on the new design of the IMAA-Website. The IMAA-secretary received feedback by M. Grinstead and the project will be put into practice in 2018.

**b) Adoption of the texts for [www.asphaltadvantages.com](http://www.asphaltadvantages.com)**

J. Depierraz points out that the IMAA secretary had to summarise the contributions received from Belgium, Germany and France, since the website of EUROBITUME [www.asphaltadvantages.com](http://www.asphaltadvantages.com) only allows relatively short texts.

The members present noted and approved the comments.

**c) Congress of the Russian Mastic Asphalt Association in spring 2018**

M. Kinnmark informs the council about the efforts of the IMAA to send a speaker to the Russian congress in fall 2017. Unfortunately, the designated speaker A. Lubach had to withdraw just days before the start of the event. This means that due to unforeseen circumstances out of the IMAA's control, the IMAA was unable to support the event. ROSAFALT president Nikolai Bystrov informed the IMAA by email in January 2018 about the next conference which will be held in May 2018. Resolutions:

The members present noted and approved the comments.

M. Kalinina or N. Bystrov respectively are kindly asked to report the definite date of the congress in Russia to the IMAA secretary during February 2018.

**d) EUROBITUME & EURASPHALT Event of 14<sup>th</sup> and 15<sup>th</sup> June 2018**

P. Rode confirms that he made contact with Aimé Xhonneux and Dr. Karsten Kärcher on this manner. The program of the event is not primarily laid out technically, but strategically. Therefore, the IMAA cannot come up with a lecture on mastic asphalt during this event.

The members present noted and approved the comments.

**e) EUROBITUME & EURASPHALT congress from 12<sup>th</sup> to 14<sup>th</sup> May 2020**

P. Rode announces that the IMAA might very well submit a technical paper during the next congress. The event will be held in 2020 in Madrid. The so-called call for papers-phase starts in fall 2018. The more topics related to mastic asphalt submitted, the greater the chance that an entire session on the topic mastic asphalt would be integrated. The council passes the following resolutions:

All countries member federations are asked to send suggestions for mastic asphalt-papers with regard to the 2020 congress to the IMAA-secretary not later than **1<sup>st</sup> June 2018**.

J. Depierraz will include this topic in the agenda of the IMAA council meeting in Chongqing.

J. Depierraz will contact Dr. Christian Angst and try to motivate him to submit a paper.

On the occasion of the meeting with EUROBITUME on 21<sup>st</sup> February 2018, P. Steenmans will also ask M. Southern to include mastic asphalt in the program.

## 9. Number of members / Mutations / Exclusions / Member marketing

### a) *Exclusion of Chongqing Pofun Transportation Technology Co., Ltd.*

M. Kinnmark states that the company in question has not paid any membership fees since the middle of 2015. Hence, he requests the company's exclusion of the IMAA to the council. After a brief discussion the following resolution was adopted

The company <u>Chongqing Pofun Transportation Technology Co., Ltd.</u> is excluded from the IMAA immediately.
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### b) *Japan*

H. Aeschlimann informs the council about his relations to Japanese mastic asphalt companies and hopes they will attend the 2018 congress in Chongqing.

### c) *France*

J. Depierraz states that the company SMAC, an important member of the French mastic asphalt association, resigned from the French association. This brought friction and unrest into the Office des Asphalts (OA), the French mastic asphalt association, and even led to personnel changes and restructuring within the association. The former president of the Office des Asphalts (AO) had to resign from presidency by 31<sup>st</sup> December 2017 since he was also employed by SMAC. A new president will be elected during the general assembly in April 2018. The following resolutions were adopted:

<u>The members present</u> noted and <u>approved</u> the comments.
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As soon as a new president of the Office des Asphaltes (OA) is elected, <u>M. Kinnmark</u> and <u>J. Depierraz</u> will travel to Paris and meet with the new OA president and OA secretary.
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### d) *Poland*

H. Aeschlimann explains that Polish mastic asphalt companies are still very much interested in joining the IMAA; however due to lack of funding the project is still on hold as for now.

### e) *Member marketing*

H. Veerman outlines that each council meeting of the Dutch association includes the item IMAA. He calls upon all countries member associations to follow suit. M. Kinnmark expresses his hope that the 2018 congress in Chongqing will also be attended by participants of countries which are not yet member of the IMAA.

<u>The members present</u> noted and <u>approved</u> the comments.
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## 10. Dates 2019

Next year, the spring meeting of the IMAA council will take place on **Thursday, 21<sup>st</sup> March 2019 in Zurich.**

The 2019 congress will be held either **on 19<sup>th</sup>/20<sup>th</sup> September or 26<sup>th</sup>/27<sup>th</sup> September 2019 in Cologne.** P. Rode will confirm the definite date to the IMAA-secretary as soon as possible.

## 11. Miscellaneous

### a) *State certificates for execution quality*

T. De Jonghe informs the council about the existence of a certificate for the production of mastic asphalt in Belgium, which is now supposed to be complemented by another new certificate of quality in the application of mastic asphalt. He asks the IMAA and the countries member associations respectively if there are certain experiences with such certificates of applications. He would like to know specifically how the quality of the application is examined and at which time. After a brief discussion the following resolution was adopted:

All country member associations are asked to provide the IMAA secretary with information and documentation if they have experiences related to this topic.

End of the meeting: 02.40 pm

For the minutes:

  
Jürg Depierraz

Bern, 6<sup>th</sup> February 2018 JD/rw